

One Stop Quarterly Partner Meeting Minutes

Meeting: One Stop Quarterly Partner Meeting

Date: August 21, 2026

Time: 3:02 PM

Format: Virtual Meeting

Facilitator: Veronica Zuniga, One Stop Coordinator

1. Welcome & Meeting Purpose

Veronica Zuniga welcomed partners to the first quarterly partner meeting of Program Year 2026–2027.

The purpose of the quarterly partner meetings is to:

- Network and strengthen partnerships.
- Share program and service information.
- Coordinate trainings and community events.
- Improve communication and referrals among partner agencies.
- Support individuals and families through collaborative services.

2. Community Partner Resource Hub

Veronica introduced the new **Community Partner Resource Hub**, which will serve as a central location for partners to access shared information and resources.

The Hub includes:

- Quarterly meeting information and recordings.
- Partner Spotlight sessions and recordings.
- Client Referral System information.
- Announcements and updates.
- Community events and rotating flyers.
- Upcoming events calendar.

Partners were encouraged to regularly visit the Hub and save the website for easy access. Veronica will be responsible for maintaining and updating the Hub.

Partners were also encouraged to submit flyers, event information, referral resources, and other materials for posting on the Hub.

3. New Partner Introduction – Yuma Union High School District CTE

Lisa Jahn introduced **Yuma Union High School District Career Technical Education (CTE)** and discussed opportunities for work-based learning.

CTE students can benefit from:

- Career exploration and awareness.
- Workplace tours.
- Job shadows.
- Internships.

- Employment opportunities.
- Connections with local businesses.

Businesses and community partners can participate by visiting classrooms, hosting workplace tours, offering job-shadowing opportunities, providing internships, and participating in CTE advisory committees.

Lisa will share her contact information and is interested in connecting with local businesses and community organizations to develop additional opportunities for students.

4. Partner Program & Service Updates

Arizona@Work Board

Nidia Herrera provided updates regarding the new program year and reported a **6.7% decrease in funding for youth and adult programs**. Partners were encouraged to continue collaborating and exploring opportunities to leverage or braid funding to support individuals.

Arizona@Work also shared upcoming office closures:

- September 7 – Labor Day
- October 12 – Staff Development Day

Arizona@Work Four-Year Plan – Link: [4 Year Plan](#)

Adriana McBride shared information regarding the Four-Year Plan, which was available for public comment. The updated digital format allows community members to review the plan by section. Additional services discussed included high school opportunities for individuals up to age 21 who need to complete credits and return to school.

EEOC Training

Adriana announced an upcoming **Equal Employment Opportunity Commission (EEOC)** training at the MLK Center.

Date: September 1

Youth Session: 1:30–2:30 PM

Adult Session: 3:30–4:30 PM

Cost: Free/Open to the public

The training will focus on workplace rights and anti-discrimination information, particularly for individuals entering the workforce. A flyer will be distributed and posted on the Partner Resource Hub.

Youth Career Center

The Youth Career Center continues to serve youth ages **16–24** with services including:

- Education and training.
- Internships.
- High school completion/GED support.
- Tutoring.
- Mentoring.

Online orientation is available for interested participants.

Job Corps

Job Corps shared that they serve youth ages **16–24**, providing education, GED/high school completion opportunities, and career and technical training.

Partners were encouraged to refer eligible youth and submit Job Corps flyers for posting on the Partner Resource Hub.

FloresEd

FloresEd shared information about youth programs focused on college readiness and career pathways. Services include high school programming, peer advising, parent engagement, and support with FAFSA and scholarship applications.

FloresEd also announced a new **Coalition for College Access Systems Change**, bringing together higher education stakeholders in the border region to strengthen collaboration and improve college access and attainment.

Vocational Rehabilitation

Vocational Rehabilitation (VR) provides counseling, guidance, services, and employment support for individuals with disabilities ages 14 and older.

Partners were reminded that referral forms require a copy of the individual's Social Security card, and a copy of identification is helpful. VR will provide electronic referral forms for posting on the Partner Resource Hub.

Yuma Community Job & Education Fair

April Romero shared information about the upcoming **Yuma Community Job & Education Fair**.

Date: October 7

Location: Arizona Western College Schoning Center

Time: 10:00 AM–2:00 PM

Employers and community organizations interested in participating were encouraged to register.

Organizations were also asked to share the job seeker flyer and promote the event through their networks and social media.

Meeting flyers and event information will also be made available through the Partner Resource Hub.

Comité de Bienestar / Community Services

Jose Andrade shared information about free homeownership classes offered throughout the month, with sessions available in English and Spanish. Classes may be offered virtually or in person, and certificates are provided.

Financial literacy classes are also available. Upcoming class dates will be shared for posting on the Partner Resource Hub.

TLCR

TLCR shared information about services and activities, including:

- Extended hours, Monday–Sunday, 8:00 AM–7:30 PM.
- Peer Support Training.
- Job search assistance and transportation support for community job searches.

- In-reach and release planning services.
- Assistance applying for benefits.
- Daily recreational activities.
- Monthly community activities and events.

Upcoming Halloween activities and other monthly events will be shared through the Partner Resource Hub.

TANF Jobs Program – Equus Workforce Solutions

The TANF Jobs Program provides employment assistance to individuals receiving cash assistance through DES.

Services may include:

- Employment assistance.
- Transportation reimbursement.
- Interview/work clothing.
- Work-related support services.

The program is referral-based, and individuals must first be determined eligible through the appropriate DES process.

Community Legal Services

Community Legal Services provides free civil legal assistance to low-income residents of Yuma County, including services related to family law, housing, and consumer matters.

Monthly legal webinars are also offered. The August webinar was scheduled for August 27 and focused on family court information.

Estella Desarden announced her upcoming retirement at the end of September and will provide Veronica with the contact information for the individual who will attend future quarterly meetings.

Yuma County Administration – Housing Rehabilitation

Yuma County Administration announced that two grants were received to continue assisting low-income families through the **owner-occupied housing rehabilitation program**. Applications are currently being accepted.

NAU AmeriCorps Seniors

AmeriCorps Seniors shared volunteer opportunities for individuals age 55 and older. Qualified lower-income volunteers may receive a stipend.

The **Lumberjack Learning Hour** speaker series will begin in September and take place on the first and third Wednesday of each month from 3:00–4:00 PM.

AmeriCorps Seniors is seeking presenters and additional community partners where volunteers can be placed.

Somerton Adult Education

Somerton Adult Education offers free classes for Yuma County residents, including:

- English language classes.
- High school equivalency/GED preparation.

- Accelerated high school completion.
- Computer certifications, including Excel and cybersecurity.
- Paraprofessional training.
- Citizenship classes.

Classes are offered at various times to accommodate different work schedules. Referrals can be made through the Client Referral System.

WorkAbility

WorkAbility shared information about individualized supported employment services for individuals with disabilities.

Services include:

- Work readiness.
- Self-advocacy and self-determination.
- Resume and application assistance.
- Job development and placement.
- Supported employment.
- Internships and business partnerships.
- Pre-Employment Transition Services for high school students.

WorkAbility is seeking additional local businesses interested in providing internship, workplace learning, and employment opportunities.

Adult Literacy Plus

Adult Literacy Plus offers high school equivalency preparation, math and English skills development, and ESOL classes.

The program is also expanding healthcare-related certifications, including:

- Billing and coding.
- Medical administration, anticipated to begin in January.

Partners may refer individuals through the Client Referral System or directly to the program.

Adult & Dislocated Worker Program

Raeann Ortega provided an overview of the Adult and Dislocated Worker Program, serving individuals age 18 and older who are seeking employment.

Services may include:

- Employment assistance.
- Training through approved providers.
- On-the-job training.
- Internships.
- Apprenticeships.
- Incumbent worker services.

Partners were reminded that eligibility and suitability requirements apply.

5. Client Referral System

Veronica reminded partners that the Client Referral System is available through the Partner Resource Hub and is intended to support referrals and effective handoffs between partner agencies.

A virtual Client Referral System meeting was scheduled for **August 26 at 2:00 PM**. The meeting will provide:

- A refresher on the referral system.
- Guidance on proper use and handoffs.
- An opportunity for partner feedback.
- Discussion of system issues or recommended changes.
- An opportunity to communicate with IT regarding system functionality and referral issues.

6. Action Items & Follow-Up

Action Item	Responsible Party
Continue updating and maintaining the Community Partner Resource Hub	Veronica Zuniga
Submit flyers, event information, referral forms, and program resources for posting on the Hub	All Partners
Share CTE contact information and connect with local businesses regarding work-based learning opportunities	Lisa Jahn
Distribute the Four-Year Plan/public comment information to partners	Adriana McBride
Submit EEOC training flyer for Hub and partner distribution	Adriana McBride
Submit Job Corps flyers and program information	Karla Ramirez / Job Corps
Submit VR electronic referral forms	Laura Duval / VR
Share Job & Education Fair registration and job seeker information	April Romero / Arizona@Work
Submit Comité de Bienestar class dates and flyers	Jose Andrade
Submit TLCR event and program information	TLCR
Submit AmeriCorps Seniors flyers and presenter information	Jesus Alejandro Meza
Submit Adult Literacy Plus certification information when available	Araceli / Adult Literacy Plus
Share updated Community Legal Services contact information following retirement transition	Estella Desarden
Continue promoting and utilizing the Client Referral System	All Partners

7. Closing

Veronica thanked all partners for participating and for continuing to share information and resources with one another. Partners were encouraged to regularly use the Community Partner Resource Hub as a central resource for communication, referrals, upcoming events, and shared information.

The meeting concluded with appreciation for everyone's continued work and collaboration in supporting the Yuma County community. Next Partner Meeting Scheduled on November 13, 2026 at 8:00a.m.